

Belfair Water District #1  
Meeting Minutes



August 13, 2013  
Regular Meeting  
6 p.m.

**Commissioners Present**

Michael Pope- Phone  
Jill Satran-Loudin  
Linnie Griffin

**Staff Present**

Rebecca Johnson  
Tom Peadon  
Michael Sammons

Visitors: Jack Kimball, Adella Kimball, Herb Gerhart, Kaye Massie,

1) Meeting called to order/Flag salute: Commissioner Pope opened meeting called to order at 6:00 pm.

2) Motion made by Commissioner Griffin to approve the meeting minutes from July 23, 2013.  
Motion 2<sup>nd</sup> by Commissioner Satran Loudin.

Motion Carried 3 Aye and 0 Nay

3) Motion Made by Commissioner Satran-Loudin to approve warrants # 4553 to # 4590 for the amount of \$60,809.35. Motion 2<sup>nd</sup> by Commissioner Griffin.

Motion Carried 3 Ayes and 0 Nays

4) Motion made by Commissioner Griffin to approve the Change Fund audit in the amount of \$ 200.00 and Petty Cash Fund in the amount of \$250.00 for August 13, 2013. Motion 2<sup>nd</sup> Commissioner Satran-Loudin.

Motion Carried 3 Ayes and 0 Nays

5) District Manager Peadon gave an update on the SR-3 Project. Also discussed with the Commissioners about the Management staff and the Commissioners all going to the Fall Conference.

Commissioner Satran-Loudin made a motion to allow the Management and Commissioner to all attend the Conference in Pasco Washington. Commissioner Griffin 2<sup>nd</sup> the motion. Motion Carried 3 Aye 0 Nays. District Manager Peadon also discussed taking over the Russell Wood and Beards Cove water systems.

6.) Superintendent Sammons discussed the new meters being installed, the North Mason School District, and also the purchase of a new Backhoe. The Commission requested that Superintendent Sammons research the pricing on new and used equipment and then present the information to the commission at the next meeting.

7) Office manager Johnson talked with the Commission about the new credit card for the district.

8) On the old business it was discussed that a letter was sent to CIAW our current insurance provider to inform them that our company will be searching for new insurance for the district.

9) Motion made by Commissioner Satran-Loudin to change the agreement we currently have with Roth Hill and replace it with a new contract with Santac. Motion 2<sup>nd</sup> by Commissioner Griffin.

Motion Carried 3 Aye 0 Nays

7) Meeting adjourned at 7:31 pm

Meeting Minutes Approved by  
Commissioner Pope

Date: August 27, 2013

Commissioner Satran-Loudin

Date: August 27, 2013

Commissioner Griffin

Date: August 27, 2013