

Belfair Water District #1  
March 8, 2016  
Regular Meeting  
6 p.m.

**Commissioners Present**

Michael Pope  
Jill Satran-Loudin  
Linnie Griffin

**Staff Present**

Thomas Peadon  
Linda Rosa

**Guest**

Randy Netherlin

1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute

2) There were no public comments.

3) Accounts Payable were read by Commissioner Pope; A Motion Made by Commissioner Griffin to include Accounts Payable Warrants #6188-6190 - #6326-6350, Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

4) Motion made by Commissioner Griffin to approve the meeting minutes from the February 23, 2016. Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin to approve the meeting minutes from February 23, 2016 and Commissioner Pope called for the vote.

Motion Carried 3 Aye and 0 Nay

5) Petty Cash is at \$226.05; Receipts: \$23.95. The Cash Drawer has \$200.00. Commissioner Griffin verified February 23 before the meeting. Commissioner Satran-Loudin Motioned to accept the Petty Cash & Cash Drawers verified for February 23, 2016 and Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

6) Manager Update:

-Peadon requested that the Commissioners sign the District's Credit Card Form from Kitsap Bank so cards can be ordered.

Commissioner's signed a Columbia Bank form for the Mason County Treasurer.

-Commissioners support the North Mason Chamber but need to make sure it is legal for the District to be a member.

Fred Duran from the CB club of Belfair contacted staff and requested use of the District Water Tower to place an antenna, similar to the Fire District's antenna. Staff will follow up with Emergency Management of Mason County, the District's attorney and report back to the Board.

-Commissioner Satran-Loudin motioned to give the staff an increase of \$64.68 towards the monthly medical premium. Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

-Commissioner's Pope, Satran-Loudin & Griffin; Peadon and Rosa will attend the WASWD Spring Conference in Yakima in April

-Business Solutions Copier Services will be our new copier contractor.

7) SR-3 Project – Peadon gave a status report on the SR3 Watermain Replacement Project. Netherlin provided the District with ideas to find funding to help the District lower rates.

8) Commissioners Comments

Commissioner Griffin discussed the 50<sup>th</sup> Anniversary Open House. Will be looking for articles and other things upstairs and will present to the other Commissioners if it was okay with them.

19) Meeting was adjourned at 7:23 pm

March 8,, 2016 Meeting Minutes Approved by:

Commissioner Pope *Michael D. Pope* Date: March 22, 2016

Commissioner Satran-Loudin *Jim Datz Jr.* Date: March 22, 2016

Commissioner Griffin *Annal Miller* Date: March 22, 2016

