

Belfair Water District #1  
July 26, 2016  
Regular Meeting  
6 p.m.

**Commissioners Present**

Michael Pope  
Jill Satran-Loudin  
Linnie Griffin

**Staff Present**

Thomas Peadon  
Linda Rosa

**Guest**

Ron Martin

1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute

2) There were no public comments.

3) Accounts Payable were read by Commissioner Pope; A Motion Made by Commissioner Griffin to include Accounts Payable Warrants #6522- #6535, Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

4) Motion made by Commissioner Griffin to approve the meeting minutes from the June 25, 2016 Special Meeting, June 28, 2016 and July 12, 2016 Meeting's. Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin to approve the meeting minutes from March 8, 2016 and Commissioner Pope called for the vote.

Motion Carried 3 Aye and 0 Nay

5) Petty Cash is at \$151.83; Receipts: \$98.17= \$250.00. The Cash Drawer has \$200.00. Commissioner Griffin verified before today's meeting. Commissioner Satran-Loudin Motioned to accept the Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

6) Manager Update:

Peadon informed the Board that there was damage to the District's water line at Peninsula Top Soil and a leak on Belfair Street, and both were repaired.

Staff has attempted to get quotes for fixing the asphalt on Belfair Street and have been waiting for quote from Northern Asphalt or Caseco.

Staff has been working on getting adequate chlorine on the South End of 106. Free residual is reached but the State requires .2 ppm and testing shows less than the required.

The State Auditor will be here starting Monday August 1, 2016.

The District will soon be shipping the postage meter and printer back to Pitney-Bowes and Kelly Imaging.

Two Commissioner had not cashed previous checks consequently they were cancelled at the bank's and treasurer's request and staff will re-issue the checks.

7) SR-3 Project:

Stantec filed a Summary Judgement.

We are reviewing the Department of Transportation bills.

8) Commissioners Comments:

Commissioner Griffin will be attending the Section meeting on Thursday July 28, 2016.

Check to see when the WASWD Conference in September.

9) Commissioner Pope adjourned the meeting at 7:33 pm

July 26, 2016 Meeting Minutes Approved by:

Commissioner Pope *Mike S. Pope* Date: August 9, 2016

Commissioner Satran-Loudin *Julie Sat Ld* Date: August 9, 2016

Commissioner Griffin *Lennie Griffin* Date: August 9, 2016

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