

Belfair Water District #1  
February 14, 2017  
Regular Meeting  
6 p.m.

**Commissioners Present**

Mike Pope (by phone)  
Jill Satran-Loudin  
Linnie Griffin

**Staff Present**

Tom Peadon  
Sherri LaHaie

**Guest**

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute
- 2) Public Comments – GIMS Property Management owner Randy Lee attended and requested a leak credit. Currently he owes \$2500. From June 2015 to August 2016 his meters were not registering water consumption and they paid for no water during that time. Mr. Lee does not feel he should be responsible for paying. Commissioner Pope is not in favor of a \$2500 leak adjustment and wants to protect the District during the State Audit. Peadon will consult with attorney and the District will let Mr. Lee know.
- 3) Accounts Payable were read by Commissioner Pope; A Motion Made by Commissioner Griffin to include Accounts Payable Warrants #6801- #6832, Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) Commissioner Satran-Loudin Made a Motion to approve Meeting Minutes January 24, 2017. The Motion was 2<sup>nd</sup> by Commissioner Griffin to approve the meeting minutes January 24, 2017. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$150.50 Receipts: \$99.50 = \$250.00. The Cash Drawer has \$200.00. Commissioner Griffin verified before today's meeting. Commissioner Satran-Loudin Motioned to accept the Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 6) Manager Update:

**District Retreat** – Peadon would like to wait to schedule retreat until after the lawsuit. Currently the trial date for lawsuit is April 3<sup>rd</sup>, and will work around Commissioner Pope's schedule.

**Xpress Bill Pay** – The District has already made a purchase to Xpress Bill Pay of \$2500 for software, training and travel. We will be paying \$100 a month for the service, based on the number of credit card customers.

- 7) **SR-3 Project:** Peadon mentioned Burke recommended a second mediation. He said if we have a second and can settle, then great. If not, we may be able to get the attorney's fees paid for. The mediation is scheduled for February and Peadon will attend and will most likely miss the next Commissioner's Meeting on February 28. Commissioner Pope concurs that Peadon should attend the Mediation.

8) Commissioner's Comments – Commissioner Griffin asked about the Romance Hill bladder. Peadon said there is a comp plan. Commissioner Griffin asked about the Razor Road new pump. Peadon said that Stantec working on the design to add five existing houses with low water pressure to Rasor Road pump station.

Water Supply Plan – The District will need to consult with a hydrogeologist on a Wellhead Protection Plan as a part of the Water Supply Plan. The District will use Robinson Noble, the same company that prepared the District's 2002 Wellhead Protection Plan.

Commissioner Pope thanked all those who helped him with his water leak issues.

9) Commissioner Pope adjourned the meeting at 6:30 pm.

February 14, 2017 Meeting Minutes Approved by:

Commissioner Pope

Date: February 28, 2017

Commissioner Satran-Loudin

Date: February 28, 2017

Commissioner Griffin

Date: February 28, 2017

BELFAIR WATER  
DISTRICT No. 1  
ESTABLISHED 1966

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