

Belfair Water District #1
May 23, 2017
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Linnie Griffin

Staff Present

Dale Webb

Guest

Kelly Scoggins
Sarah Webb

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute
- 2) Kelly Scoggins of the Woodshed Bar and Grill spoke regarding his concerns of loss to his business due to the District's contractor (PCG) continually blocking his parking lot with equipment and repeatedly taping off the entrance with caution tape at noon for work that was not to begin until 8:00pm. He stated that he had not received the subpoena from the lawyer regarding tort claims, but had contacted him Monday regarding his claim. He brought with him documents showing his loss and pictures of the equipment and taped entrance; Webb stated that he would send copies to the lawyer and return the documents. In addition, Mr. Scoggins stated concern that the contractor had not installed thrust blocks on the two 45's in front of the bar.
- 3) Commissioner Griffin Made a Motion to Accept and Approve Meeting Minutes of May 9, 2017. Commissioner Satran-Loudin 2nd the Motion. A list of the warrants was distributed, reviewed and initialed by all. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays, 0 Absent

- 4) Accounts Payable were read by Commissioner Pope; A Motion Made by Commissioner Griffin to Accept and Approve Accounts Payable Warrants #6951- #6963, Motion 2nd by Commissioner Satran-Loudin. Commissioner. Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays, 0 Absent

- 5) Petty Cash is at \$250.00. (Cash = \$44.15 and Receipts = \$205.85 = \$250.00). The Cash Drawer has \$200.00. Commissioner Griffin verified before today's meeting. Commissioner Satran-Loudin Motioned to approve and accept the Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Griffin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes, 0 Nays, 0 Absent

6) Manager Update:

Public recognition for crew – Two customers thanked the District and specifically Linda Rosa, Ruby Nelson and Sheri Lahai for extraordinary customer service.

Sanitary Survey – Searching for a vent cover for 39 acres, and raw water tap to be installed on Hummingbird. Subsequently the backflow device at Well #4 and photos of reservoir will be addressed as required by DOH.

Annual Report – Staff working with Chad to finalize the report. BIAS is also providing assistance in setting up the budget by sending the last 4 years' expenditures with details. This will enable a 2017 budget to be established.

Summer Help – Have posted at the high school, college and will be sent out in bills. Additionally, West Sound is also hiring and will inform applicants of BWD opening.

Comprehensive Plan/Stantec – Webb, Rosa met with Jay, Pam and Chris from Stantec and Webb executed contract. They are compiling information on developer extensions that have not yet been finalized and need to be resolved. Razor Rd and Well 1 projects will be split out so they can be addressed separately. Pam will be looking for possible grants to help fund these projects.

Well Head Protection Plan/Pacific Groundwater Group – Meeting on June 5th. To discuss the plan outlined in the bid and scope from Stantec. Will be looking for areas to save money.

Hwy 106/Alderwood Connection – Owner obtained easement, and permit has been obtained from County. On hold while owner researches possibility of a well.

Fire Line/DEC for Theler Center – Meeting with Jeremy from Mason County to discuss flow and supply and establish acceptable policies for fire line connections.

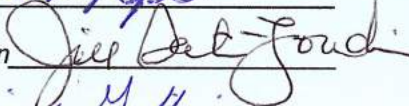
Manager requested an executive session to discuss developments in the CR2A Settlement with PCG.

7) Commissioner's Comments – Commissioner Griffin stressed the importance of information running through Webb. She also mentioned Record Retention is going well but some Resolutions may never be found.

8) Commissioner Pope adjourned the meeting at 7:22 pm.

May 23, 2017 Meeting Minutes Approved by:

Commissioner Pope  Date: June 13, 2017

Commissioner Satran-Loudin  Date: June 13, 2017

Commissioner Griffin  Date: June 13, 2017

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