

Belfair Water District #1  
April 10, 2018  
Regular Meeting  
6 p.m.

**Commissioners Present**

Linnie Griffin  
Jill Satran-Loudin  
Mike Pope

**Staff Present**

Dale Webb  
James Freeman  
Ruby Nelson  
Sherri LaHaie

**Guest**

- 1) Commissioner Griffin called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #7491 - #7422. Commissioner Pope 2<sup>nd</sup> the Motion. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the March 27, 2018 meeting. The Motion was 2<sup>nd</sup> by Commissioner Pope. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Pope Motioned to approve and accept the Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Griffin. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes, 0 Nays

6) **Manager Update:**

**Overton and Associates, Developer Extension Contract** – Pre-con is scheduled for Friday at 9:00 a.m. Webb and Freeman will be attending.

**SCADA Planning** – No new developments.

**Comp Plan/Stantec** – Obtained the fire flow targets and are looking over locations and will be proceeding shortly.

**Wellhead Protection Plan** – Waiting on the draft from PCGW.

**Romance Hill Control Reprogramming** – Nothing new to report. Electrical use down significantly from the past.

**Hummingbird Well site** – Will be treating the well with a deflocculant soon and finishing getting the Well Online before summer kicks in.

**Well #1** – Webb said Well 1 went out on Sunday, probably a power spike. The PRV kicked in exactly as needed, system overall seems to be stabilized very well. Residuals are solid and will be flushing the system shortly. Commissioner asked the District to do the blow off on Belfair Street.

**DOR Audit/Appeal process** – Awaiting the meeting on May 30<sup>th</sup> with counsel and on June 4<sup>th</sup> in Tumwater with DOR.

**Comments or markups on policies and administrative manual sections thus far** – Webb asked for Amendments, etc. - Commissioner Griffin said she has read the Developer Extension Manual.

**Executive Session** – Manager requests Executive Session for Personnel discussion. Commissioner Griffin granted a 10 minute session.

Time out: 6:10

Time back: 6:20

Commissioner Griffin told the Board the discussion will be on the Agenda at the next meeting.

7) **SR-3 Project** – Waiting on DOR appeal.

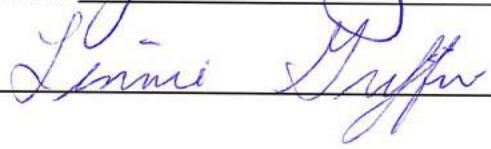
8) **Commissioners Comments** – Commissioner Satran-Loudin thanked staff and said the WASWD Spring Conference in Yakima was good. Commissioner Pope had no comments. Commissioner Griffin thanked Commissioner Pope for being available to attend the upcoming DOR hearing. Freeman said he will keep flushing and checking the water near Belfair Street since Commissioner Pope mentioned the water tastes of chlorine. Webb thanked the staff and commissioners. Commissioner Griffin attended the WASWD Yakima Spring Conference and thought overall the conference was good.

Meeting Adjourned 6:25 pm

April 10, 2018 Meeting Minutes Approved by:

Commissioner Pope  Date: April 24, 2018

Commissioner Satran-Loudin  Date: April 24, 2018

Commissioner Griffin  Date: April 24, 2018