Belfair Water District #1

February 11, 2025

Regular Meeting

3 p.m.

***Commissioners Present Staff Present Guest*** *Greg Born Dale Webb*

*Jill* *Satran-Loudin Valisa Douglas*

*Mike Pope-Absent James Freeman*

1. *Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.*

1. *Public Comments –None*
2. *Accounts Payable were read and* *a motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #11559 – 11607, approve the Meeting Minutes from the January 14, 2025 meeting, Approving the Petty Cash of $250.00. The Cash Drawer of $200.00. Commissioner Born seconded the motion. Commissioner Born verified before today’s meeting. Commissioner Born called for the vote.*

*Motion Carried 2 Ayes 1 Absent and 0 Nays*

1. ***Business to be Completed:***

*None at this time*

1. ***Manager Update:***

***Olympic View Development***

*Nothing new here. DRK is working on the apartments, and work is still progressing quickly, they should be ready for one possibly two meters as soon as March 2025.*

**Well 6 Project**

*Nothing New here.*

***Overton and Associates***

*Nothing new here.*

***Romance Hill Booster Station***

*The replacement skid has been ordered and working through questions and getting some measurements and awaiting final submittal for approval then the build should begin.*

*Paperwork for this is at the lawyer currently, working on updated written descriptions for the property and for easements necessary to maintain the slopes. Hoping to get with surveyor for updates and then to the attorney.*

***Rasor Road Property***

*Survey is complete, now waiting on the attorney to write the contract to present to Goodson for signature.*

***In House Projects***

*Currently working on the Employee manual, the 2025 budget, Romance hill Booster Skid replacement, State Audit, financing packages for the state legislators (their forms to be completed within the next week), DEA standards and specifications drawings and manual update, lower shop plans and quotes, upper shop plans and working on adding bars codes for tracking and updating timesheets.*

***Maintenance and Operations*** *–*

*James Freeman to report. (See attached Report)*

***New Business:***

*None at this time*

1. ***Commissioner’s Comments:***

*All commissioners expressed their appreciation for the work being done for the district. Commissioner Satran-Loudin “No complaints and keep up the good work”. Commissioner Born “Great Job, keep it up, Thank you!”.*

*Meeting Adjourned at 16:00 By Commissioner Born.*

*February 11, 2025, Meeting Minutes Approved by:*

*Commissioner Pope ­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* \_*Date:* *March 11, 2025*

*Commissioner Satran-Loudin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: March 11, 2025*

*Commissioner Born\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: March 11, 2025*